

**The Trade Union (Facility Time Publication Requirements) Regulations 2017**

**Schedule 2  
April 2018 – March 2019**

**Table 1- Relevant Union Officials**

What was the total number of your employees who were relevant union officials during the relevant period?

| <i>Number of employees who were relevant union officials during the relevant period</i> | <i>Full-time equivalent employee number</i>                         |
|---|---|
| 7   | 619.34 fte (total number of employees)<br>6.9 fte (union officials) |

**Table 2 - Percentage of time spend on facility time**

How many of your employees who were relevant union officials employed during the relevant period spent a) 0%, b) 1%-50% c) 51%-99% or d) 100% of their working hours on facility time?

| <i>Percentage of time</i> | <i>Number of employees who were trade union officials</i> |
|---------------------------|---|
| 0%                        | 0   |
| 1%-50%                    | 7   |
| 51%-99%                   | 0   |
| 100%                      | 0   |

**Table 3 - Percentage of pay bill spent of facility time**

Provide the figures requested in the first column of the table below to determine the percentage of your total pay bill spent on paying employees who were relevant union officials for facility time during the relevant period.

|   |                                     |
|---|-------------------------------------|
| <i>Provide the total cost of facility time</i>  | £2,146.09 (£2,682.61 inc. on-costs) |
| <i>Provide the total pay bill</i>   | £23,162,606                         |
| <i>Provide the percentage of the total pay bill spent of facility time, calculated as;<br/><br/>(total cost of facility time divided by total pay bill) x 100</i> | 0.01%                               |

**Table 4 - Paid Trade Union Activities**

As a percentage of total paid facility time hours, how many hours were spent by employees who were relevant union officials during the relevant period on paid trade union activities?

|   |   |
|---|---|
| <i>Time spent on paid trade union activities as a percentage of total paid facility time hours calculated as:<br/><br/>(total hours spent on paid trade union activities by relevant union officials during the relevant period ÷ total paid facility time hours) x 100</i> | (132.5 hours/13455 hours) x 100<br><br>=0.98% |
|---|---|